

TERMS AND CONDITIONS - PAYMENT BY PAYPAL

Overview

PayPal facilitates payments through a secure online payments gateway.

The following Terms and Conditions (T&Cs) apply when making a payment through PayPal only:

Company

West Buckland School

Contact

West Buckland School Finance Office - 01598 760109

Payment Flow

When a payment is made through My School Portal (the parent portal) using PayPal, My School Portal will issue a confirmation email. When a payment is made using the PayPal Virtual Terminal (for example if you call the school to make a payment) a receipt is not automatically issued unless requested.

Refund Policy

You have a right to cancel a booking and obtain a refund in line with certain conditions.

The School's Refund Policy will very much depend on the nature of the transaction, for example, occasional boarding, a school trip or a ticket for an event. More specific details on the refunds policy will be provided in the correspondence relating to the booking or event.

For occasional boarding, a full refund will be made if the booking is cancelled no later than 1600 hrs on the day before the day on which boarding is required.

For trips, deposits are non-refundable (unless for exceptional circumstances) and payments thereafter will be subject to time limits set out in the introductory letter about the trip.

For tickets for events, deposits are non-refundable (unless for exceptional circumstances) and payments thereafter will be subject to time limits set out in the introductory letter about the event.

For school placement deposits, these are refunded the term after the student leaves the school if the student attends school, if the student does not attend the deposit is non-refundable.

For school fees, fees are non-refundable.

The appropriate cancellation charge will apply based on the cost of your booking; but, excluding any card processing fees and/or booking fees previously applied.

In the absence of any T&Cs to the contrary, the following refund policy will apply:

- Calendar days' notice before the start date of the event Refund applicable.
- More than 28 days Full refund.
- Between 28 and 15 -days 50% refund.
- 14 days or less No refund will be given.
- Failure to attend, no refund will be given.
- Where less than 28-days' notice of an event is provided by the School, a full refund will be made for cancellation up to 15 days before the event.

- All requests for cancellations must be received either, in writing, including email, or, verifiable other means (i.e. phone call to a named member of staff).